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| **Student Rules and Responsibilities** |
| * Establish a daily routine for your school work. * Sign-in 3-5 minutes before class time. * Student attendance is mandatory during schedule class periods. * Attend meeting with your full Name. * Be respectful at all times, No inappropriate language * Find a comfortable, distraction-free place in your home where you can work. * Stay on mute. Click the “raised hand” if you have a question. * Check each day to learn about the expectations for your work for each class during the day. * Perform tasks as outlined by teachers and seek clarification from teachers on any assignments where they need it, preferably during the scheduled class block. * Follow the norms of online communication as set out by their teacher for a given class. * For classes meeting “live,” students will login to real-time (synchronous) video services designated by your teacher (ZOOM / GOOGLE MEET) for dialogue with teachers and members of your class. Put forth your best effort. * Abide by our values in all that you do and comply with our Middle School Technology Contract regarding your conduct online. * Do your best to meet deadlines. * Communicate with your classroom teachers. |
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| Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
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| **Family Roles and Responsibilities** As we are preparing for the possibility that learning will happen from home, we ask that parents and guardians play a role in ensuring that their children stay ahead of the learning and reach out proactively should they run into any challenges. |
| * Establish routines and expectations for your child * Establish a beginning and end-of-day check-in with your child * Help them create a comfortable, distraction-free place to work * Help ensure that your child is checking email and assignments daily * Monitor communications from the School and your child’s teachers * Partner with your child’s teachers and reach out should any challenges arise * Help your child to plan out their work for the day and check in to keep them focused and on task * Help your child “turn his/her work in” through the channels laid out by the teacher * Take an active role in your child’s learning and assist them in walking through instructions when needed * Encourage your child to stay connected to friends, both through talking about academic work and questions, and also in other ways * Provide opportunities for your child to find time in the day to engage in physical activity * Take advantage of opportunities to engage your child in the arts or other creative pursuits * Be mindful of your child’s physical and emotional health * Monitor your child’s screen time and help them build in breaks * Think about ways to relax or take breaks that do not involve screens * Set clear rules around using technology for social interactions and monitor their usage * Be a supportive partner of teachers and the School   Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­\_\_\_\_\_\_\_\_  Parent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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